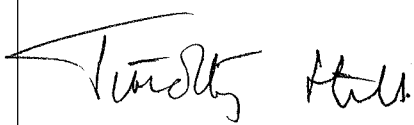


## Delegated Decision Notification (DDN)

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

<b>Lead director<sup>i</sup>:</b>	Director of City Development
<b>Subject<sup>ii</sup>:</b>	Thorp Arch appeal – Waiver of Contract Procedure Rules – Orders over £10k
<b>Decision details<sup>iii</sup>:</b>	The Chief Planning Officer has given approval to waive Contract Procedure Rules relating to orders over £10k, to permit the appointment of consultants for a review of potential contaminated land relief, relating to the Thorp arch appeal.
<b>Type of decision:</b>	<input type="checkbox"/> Key decision (executive) Is the decision eligible for call-in? <sup>iv</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? <sup>v</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant operational decision (council or executive <sup>vi</sup> – not subject to call-in) <input type="checkbox"/> Administrative decision (council or executive <sup>vii</sup> – not subject to publication or call-in)
<b>Notice<sup>viii</sup> or call-in (key decisions only):</b>	Date the decision was published in the list of forthcoming key decisions: If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision: <i>Enquiry was on going at the time the work was contracted. Therefore a delay was not practicable.</i> If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:
<b>Affected wards:</b>	Wetherby
<b>Details of consultation undertaken:</b>	Executive Member    Date consulted:    Interest disclosed? <sup>ix</sup> <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Ward Councillor    Date consulted:    Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No

	Others <sup>x</sup> please specify:	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
<b>Capital injection approval required:</b>	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
<b>Capital Injection approval</b>	Name: Title:	Capital scheme number: XXXXX / XXX / XXX Date:	
<b>Contract details (procurement decisions only)</b>	Contract reference number	Contract title LS CTRL INV	
	Invoice Number 25000055112017	Supplier Valuation Office, HM evenue and Customs	
<b>Implementation (key decisions only)</b>	Officer accountable for implementation  Timescales for implementation <sup>xi</sup>		
<b>Contact person:</b>	Steve Butler	Telephone number <sup>xii</sup> : 3787950	
<b>Decision maker or authorised signatory<sup>xiii</sup>:</b>	 (Name: Tim Hill )		Date: 29 <sup>th</sup> November 2017

<sup>i</sup> The leader of the council may also make executive decisions and should be specified as the lead director where appropriate.

<sup>ii</sup> A brief title should be inserted here. If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list.

<sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

<sup>iv</sup> See the executive and decision making procedure rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant scrutiny board. This includes a decision which has been modified by the decision maker following a recommendation by a scrutiny board after call-in of the earlier decision.